

# **MINUTES OF THE GENERAL MEETING OF THE BIGFORK COUNTY WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on February 12, 2020 at the District office. Vice President Gene Helberg presided.

## **ATTENDEES:**

*Directors:* Tom Cahill, Gene Helberg, Seth Price, Lloyd Ross (via phone)  
*District Employees:* Julie Spencer, Mimi Wildeman,  
*Engineering:* Jeff Cicon P.E, Morrison Maierle  
*Public:* None

## **READ AND APPROVE MINUTES:**

The minutes of the January 8, 2020 General Board Meeting were reviewed for approval Cahill made a motion to approve the minutes Price seconded and it was unanimously.

*RESOLVED*, That the minutes of the January Board Meeting be approved as submitted

The minutes of the Bigfork Townhall and Bigfork Fire Department were reviewed no quorum was present, so they are considered informational.

## **CONSENT AGENDA**

Helberg asked for discussion, no further discussion Price made a motion to approve, Cahill seconded, it was unanimously.

*RESOLVED*, That the Consent Agenda be approved

**NEW BUSINESS-** None

## **OLD BUSINESS**

**Operations Report-** Helberg asked for discussion. The Board had questions regarding Well #4, if it is now online and pumping correctly? Spencer said that the operators reported water hammering. Cicon told the Board that he has been in contact with the operators and will be going out after the meeting to check. Price made a motion to approve the Operators Report, Ross seconded, and it was unanimously.

*RESOLVED*, That the Operators Report be approved as submitted

**Engineering update, Jeff Cicon**

### **Water System**

- **Task Order #34: Ramsfield #4 Well Pump and Electrical Improvements** – Water quality tests came back negative so the well can be placed into service. SCADA was reprogrammed on February 4. The District is in the process of fine tuning the operation settings and control valves.

- Water Tank and Transmission Line Project: The District and Morrison-Maierle have been attending various community meetings to present the project and answer any questions prior to the bond election. Community meetings have included:
  - Bigfork Town Hall
  - VFW
  - Community for Better Bigfork
  - Bigfork Fire Department

A few articles have been published in the Bigfork Eagle, Daily Interlake, and Flathead Beacon. An informational flyer has also gone out in the mail that will arrive shortly before the ballots arrive. Information has also been posted on the District's website. Ballots will be due February 26<sup>th</sup>.

## **Wastewater System**

- Task Order #36: Bay Sewer Replacement Project
  - Startup conditions have been met for all funding programs.
  - A design meeting was held on January 31 to discuss the final design prior to submittal to MDEQ. It is the preference of the District to reconfigure some of the low-pressure mains down near the bay. We will modify the design as discussed, subject to discussions with the property owner.
  - Fire Hall Lane will be included in the submittal to MDEQ, but cannot be constructed without easement. We will reach out to the property owner(s) to see if easement can be granted.
  - No further community meetings are scheduled for this project until construction.
- Task Order #36: Bay Sewer Replacement Project (continued)
  - The scope of the original task order included design through the 90% level, without submittal to MDEQ. The project is now ready for submittal to MDEQ. Furthermore, the funding agencies have requested the District contract for Final Design, Bidding and Construction services.

*Action Item: Amendment #1 for Final Design, Bidding, and Construction Services. The Board has the following options:*

1. *Approve Amendment #1 to Task Order #36 for Final Design, Bidding, and Construction Services;*
  - After discussion was had Price made a motion to approve Amendment #1 to Task Order #36, Ross seconded, and it was unanimously.

*RESOLVED*, That the Amendment #1 to Task Order #36 be approved as submitted

2. *Table the project for consideration at a later Board Meeting;*
3. *Other as recommended by the Board.*

## **Development Review**

- The Settlement Subdivision – Meeting scheduled for February 18<sup>th</sup>,2020 at District office.
- Saddlehorn No. 11 – No update.

## **COMMITTEE REPORTS**

*Annexation, Main Extensions & Construction ..... Helberg & Cahill*

- *Standpipe Water Tank*- Engineers Report
- *GO Bond Letter for Editor*- after some discussion the Board decided that they would send a Clarification letter to the Editor of the Daily Interlake and Bigfork Eagle in response to the incorrect information that was stated.
- *Water Capacity Sizing Study*-Spencer had Morrison-Maierle do a calculation on the capacity of 2” Main on Montana Hwy 35 the study shows that it is at full capacity and that any additional services will need to add a main extension. This has been a known fact and land developers along this area have been told that from the start per District Rules & Regulations.

*Purchase of Additional CD Investment –..... Price & Ross*

- Investments are reinvested on six-month rotation

*Employee Insurance, Compensation & Certification & Safety ..... Helberg & Keenan*

*Pretreatment Regulations ..... Cahill & Price*

- None

*Budget & Rate Structure ..... Helberg & Ross*

- No Update

*Rules & Regulations ..... Cahill & Price*

*Farmland..... Helberg, Cahill*

- Installation of 5<sup>th</sup> Grain Bin and Pad- Spencer reported that the cost of the bin will be \$15,321.43 plus cost of pad, after discussion Cahill made a motion to approve the purchase of the 5<sup>th</sup> and final bin, Ross seconded, and it was unanimously.

*RESOLVED*, That the 5<sup>th</sup> and final Grain Bin be approved as submitted

- Purchase of New Semi Truck and Tanker Combo- after much discussion on repairs and money spent on the 1989 Freightliner and 2001 tanker the Board decided that it would be safer and less costly to purchase a combo unit. The operators then could haul year-round and not just during the extremely busy summer months. Price made a motion to approve the purchase of the truck and tanker combo, Ross seconded, and it was unanimously.

*RESOLVED*, That the Semi Truck and Tanker be approved as submitted

## **COMMUNICATIONS**

- **DEQ Letter**- Bigfork Bay Collection System Improvement
- **Letters from Account 0573-00**- after much discussion and revisiting this issue the Board wants

it to be known that it STANDS with its decision that they pay for invoices from the Restoration Company and would consider all invoices that were brought in front of them for repayment on loss of assets. They will not write a check on non-invoiced items.

- **Work Safe Champion Elite & Grant**
- **Denning & Downing**

### ***ADJOURNMENT***

Helberg called for a motion to adjourn. Price moved, Cahill seconded, and it was unanimously RESOLVED that the public meeting be adjourned at 2:25 p.m.

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Secretary, Mimi Wildeman

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Minutes approved by:  
Vice President Gene Helberg